



Lorain County Domestic Relations Court

Job Posting

Classification Title:	Assistant Predisposition Services Supervisor	
FLSA Status:	Non-exempt	Employment Status: Full-time
Exemption Type:	N/A	Reports To: Predisposition Services Supervisor
Civil Service Status:	Unclassified	Division: Juvenile Probation
Position Grade:	J15	Starting Rate: \$21.00/hr. (\$43,680.00)
Opening date:	May 11, 2022	Closing date: Open until filled

DISTINGUISHING JOB CHARACTERISTICS

Assists the PDS Supervisor in the oversight, monitoring and statutory compliance of the Predisposition Services Unit, which includes the In-Home Detention Program and Predisposition Services Department. Installs and removes electronic monitoring equipment on youth offenders. Conducts home, school, office visits, and other interactions within the community. *This is a grant-funded position and is not part of the Court's general operating budget. Ongoing funding for this position is dependent upon the continuation of the grant or external funding resources.*

BENEFITS OF EMPLOYMENT

- Excellent benefits package that includes comprehensive health, dental, vision, prescription and life insurance policies. Supplemental policies are available for purchase at group rates.
- **Fourteen (14) paid holidays**, vacation and sick time leave accrual and longevity service pay.
- Enrollment in the Ohio Public Employees Retirement System (OPERS) with 14% annual employer contribution and Deferred Compensation Plans.

WORK HOURS & LOCATION

Monday through Friday – 8:00 am to 4:00 pm

Some scheduling flexibility, including evening hours, may be required
Lorain County Detention Home, 9967 S. Murray Ridge Road, Elyria, OH 44035

JOB RELATED REQUIREMENTS:

- Bachelor's degree in Criminal Justice, Social Services or other closely related field.
- Ability to relate and communicate effectively with youth and parents, model appropriate interpersonal action skills for youth, recognize when further direction and/or assistance is needed, recognize boundaries between job duties and authority.
- Valid driver's license and proof of insurance. Must be eligible to drive under the county commissioner's Driver/ Vehicle Risk Reduction Program.
- Satisfactory criminal history check.
- Mandatory Drug/Alcohol Screening.

Application may be downloaded at <https://www.lcdrc.org/employment/>

Please send completed application to:

Tim Weitzel, Juvenile Court Administrator,
Lorain County Justice Center, 225 Court Street, 4th Floor, Elyria, Ohio
or emailed to: Tim.Weitzel@lcfct.org

LORAIN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER AND WILL MAKE REASONABLE ACCOMMODATIONS TO QUALIFIED APPLICANTS WITH DISABILITIES