



# Lorain County Domestic Relations Court

## Job Posting

**Classification Title:**

FLSA Status: Exempt

Civil Service Status: Unclassified

Position Grade: J22

**Opening date: August 29, 2022****Chief Probation Officer**

Reports To: Juvenile Court Administrator

Division: Juvenile Probation

Starting Rate: \$33.00/hr. (\$68,640.00)

**Closing date: Open until Filled**

### DISTINGUISHING JOB CHARACTERISTICS

Responsible for planning, organizing, leading, and evaluating departmental services consistent with Court policies, procedures and requirements as defined by law (O.R.C. 2151) and direct the implementation of all conditions of probation ordered by the Court. This position requires in-depth knowledge of the criminal justice system, evidence-based practices, and management principles necessary to carry out the Court's mission.

### BENEFITS OF EMPLOYMENT

- Excellent benefits package that includes comprehensive health, dental, vision, prescription, and life insurance policies. Supplemental policies are available for purchase at group rates.
- **Fourteen (14) paid holidays**, vacation and sick leave accrual and longevity service pay.
- Enrollment in the Ohio Public Employees Retirement System (OPERS) with 14% annual employer contribution and optional Deferred Compensation Plans.

### WORK HOURS & LOCATION

*Full-Time – 14 paid Holidays off*

**Monday through Friday, 8:00 am to 4:00 pm**

Lorain County Justice Center, 225 Court Street, 2<sup>nd</sup> floor, Elyria, Ohio 44035

### JOB RELATED REQUIREMENTS:

- Bachelor's degree in Sociology, Criminal Justice, or other related field from an accredited college or university, with 7 or more years of relevant work experience
- Master's Degree a plus
- Proficient in Microsoft Platform
- Valid driver's license and proof of insurance. Must be eligible to drive under the county commissioner's Driver/ Vehicle Risk Reduction Program
- Satisfactory criminal history check and mandatory Drug/Alcohol Screening

Application may be downloaded at [www.lcdrc.org](http://www.lcdrc.org)

Please email a completed application to: Tim Weitzel, Court Administrator,

Lorain County Justice Center, 225 Court Street, 4<sup>th</sup> Floor, Elyria, Ohio

or email to: [Tim.Weitzel@lcfct.org](mailto:Tim.Weitzel@lcfct.org)

LORAIN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER AND WILL MAKE REASONABLE ACCOMMODATIONS TO QUALIFIED APPLICANTS WITH DISABILITIES