

# E-FILING BASICS

# Registration



<https://eservice.lcdrc.org>



## eFiling

[eFile Training Video](#)[Attorney eFile Registration](#)[NON ATTORNEY eFiling  
Registration](#)

**If wish to access eFiling  
please click the LOG ON  
link in top right corner.**

## LORAIN COUNTY DOMESTIC RELATIONS COURT JUVENILE DIVISION

### Important Notice about eAccess

The case information contained within this web site is generated from computerized records maintained by LORAIN JUVENILE COURT and is deemed to be public information. While every effort is made to assure the data is accurate and current, it must be accepted and used by the recipient with the understanding that no warranties, expressed or implied, concerning the accuracy, reliability or suitability of this data have been made. The Court, Clerks of Court, their agents, and the developers of this web site assume no liability whatsoever associated with the use or misuse of the data contained herein.

**WE ARE STILL WORKING ON E-FILING CONFIGURATION. AS OF RIGHT NOW, ACCESS TO E-FILING IS ONLY OPEN TO SPECIFIC ENTITIES.**

[Click to View eFiled Cases](#)

To accept terms of the eFiling portal

## eFiling

[eFile Training Video](#)[Attorney eFile Registration](#)[NON ATTORNEY eFiling  
Registration](#)

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## LORAIN COUNTY DOMESTIC RELATIONS COURT JUVENILE DIVISION

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To accept terms of the eFiling portal

Setting up an Account:

- ❖ **School Representative** filing will register in the Non-Attorney Portal



[Home](#) [eFile](#)

[Log on](#) 

## Email

Thank you for registering. Please enter your email address.



Email\*

[Next >](#)

[Cancel](#)

\* This will be the email address that you use to access your cases and get status updates

- ❖ Red fields **must** be entered
- ❖ Blue fields may be entered
- ❖ Enter your employment information




[Home](#) [eFile](#)

## Profile Information

*Please complete the following items.*

### User Detail

 **Personal Information**

Password \*

Confirm Password \*

Organization Name

Prefix

First Name \*

Last Name \*

Middle Name

Suffix

Address \*

City \*

State \*

Choose One ▾

Zip \*

Phone \*

Date of Birth

MM/dd/yyyy

< Previous

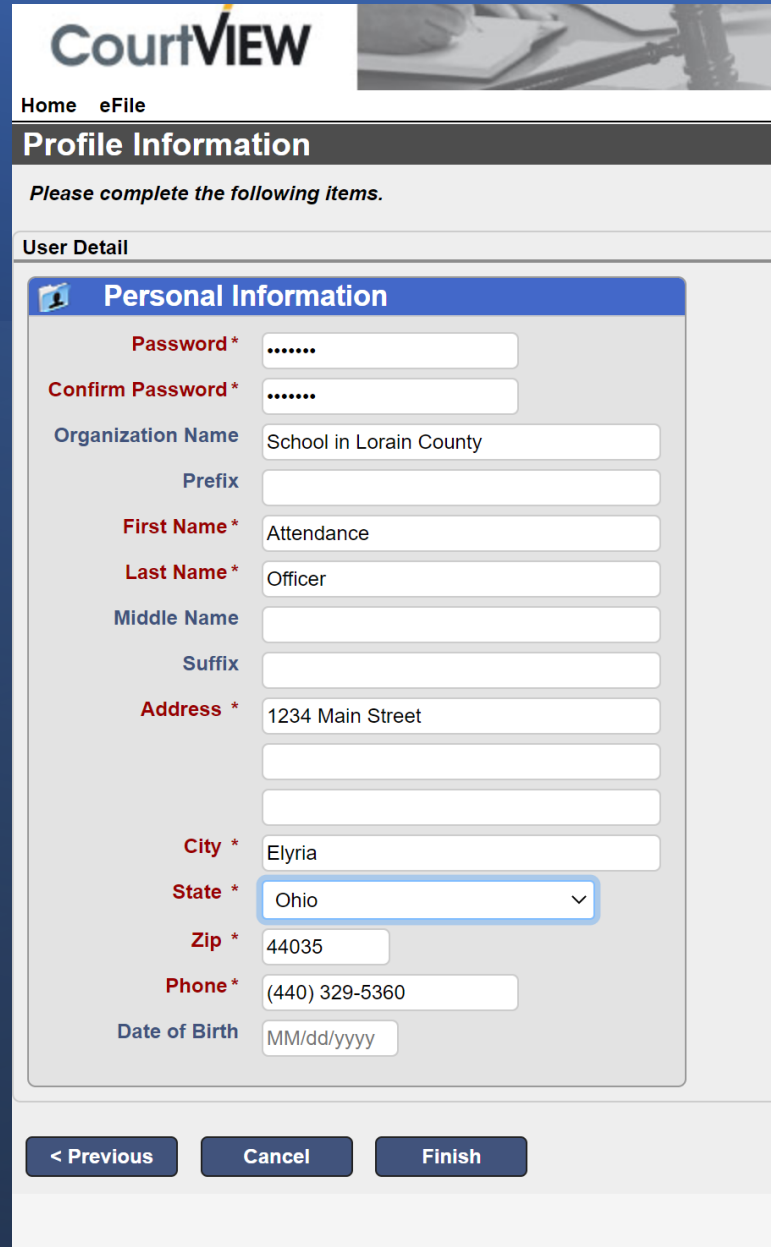
Cancel

Finish

❖ Password:

- ❖ LCDRC staff does **not** have access to your password
- ❖ If you forget your password, there is no way for LCDRC staff to recover the password, and you will have to reset the password

- ❖ Once you input your information, click “Finish”



The screenshot shows the CourtVIEW web application interface. At the top, the 'CourtVIEW' logo is on the left, and a navigation bar contains 'Home' and 'eFile' links. Below this is a 'Profile Information' section with a sub-header 'Please complete the following items.' and a 'User Detail' tab. The main form area is titled 'Personal Information' and contains several fields: 'Password \*' and 'Confirm Password \*' (both masked with dots), 'Organization Name' (filled with 'School in Lorain County'), 'Prefix', 'First Name \*' (filled with 'Attendance'), 'Last Name \*' (filled with 'Officer'), 'Middle Name', 'Suffix', 'Address \*' (filled with '1234 Main Street'), 'City \*' (filled with 'Elyria'), 'State \*' (a dropdown menu showing 'Ohio'), 'Zip \*' (filled with '44035'), 'Phone \*' (filled with '(440) 329-5360'), and 'Date of Birth' (a date picker showing 'MM/dd/yyyy'). At the bottom of the form are three buttons: '< Previous', 'Cancel', and 'Finish'.

CourtVIEW

Home eFile

Profile Information

Please complete the following items.

User Detail

Personal Information

Password \* .....

Confirm Password \* .....

Organization Name School in Lorain County

Prefix

First Name \* Attendance

Last Name \* Officer

Middle Name

Suffix

Address \* 1234 Main Street

City \* Elyria

State \* Ohio

Zip \* 44035

Phone \* (440) 329-5360

Date of Birth MM/dd/yyyy

< Previous Cancel Finish



[Home](#)   [eFile](#)

## Registration Confirmation

**Your registration information has been submitted.**

Your registration confirmation number is: 00097

We have sent an email to [REDACTED] to verify your email address.

[Return to Portal](#)



Lorain County

To: [Redacted]



Sun 10/16/2022 8:16 AM

Registration Confirmation

Dear Attendance Officer,  
Please click the link below to complete your registration process.

[CLICK HERE](#)

Once your request has been reviewed you will receive an additional email notifying you as to whether you have been approved or denied access to the **LORAIN COUNTY DOMESTIC RELATIONS COURT/JUVENILE DIVISION** Portal.

I completed it.

I completed the form.

Completed.

Are the suggestions above helpful? [Yes](#) [No](#)

[Reply](#)

[Forward](#)

❖ Go to your email and open the email from Lorain County

❖ Click on the “Click Here” link to finish registration



## **Your email address has been confirmed. Thank you.**

Your registration information must be verified before you can access PRO SE PORTAL. You will be notified by the court once your registration has been approved.

[Public Portal](#)

- ❖ The “Click Here” link will take you to this page, which indicates that your email address has been confirmed
- ❖ A notification is sent to the Lorain County Domestic Relations Court to review your request as a pro-se user.
- ❖ Once your request to be a filer is approved, you will receive an email notifying you of approval.

## eFile Registration Verified



Lorain County

To: [REDACTED]



Sun 10/16/2022 8:25 AM

## REGISTRATION APPROVED

Dear Attendance Officer,

You have been approved and registered with the **LORAIN COUNTY DOMESTIC RELATIONS COURT/ JUVENILE DIVISION**

Thank you,

**LORAIN COUNTY DOMESTIC RELATIONS COURT  
JUVENILE DIVISION**

Attendance Officer - Name of registrant



- Login ID of registrant

### **INSTRUCTIONS:**

#### **TO EFILE:**

Click the **EFILE** Tab at the top of the page. You will need to know your case number and will need to enter the case number exactly as the court enter the case number to file a **SUBSEQUENT FILING**. To create a NEW case click **NEW CASE FILING**

#### **REQUEST ACCESS TO CASES YOU ARE A PARTY:**

Once you have logged into the application, you will navigate to the **CASES** tab at the top of the screen. Then using the left side of the search, scroll to the bottom of the section and enter the case number that are wishing to request access. Then click ***Request Enhanced Access.***

***The Court will send an email of approval or denial to the email registered. You will then navigate back to this screen and your case(s) will be viewable in the list of cases.***



## Accept Terms

Please Agree to the terms

**I Accept**

**Cancel**

**Print**



Attendance Officer **Home** Search eFile Orders Calendar Cases

4 Log off

## eFiling

[eFile Training Video](#)

[Attorney eFile Registration](#)

[NON ATTORNEY eFiling](#)

[Registration](#)

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link in top right corner.**

## LORAIN COUNTY DOMESTIC RELATIONS COURT JUVENILE DIVISION

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[Click to View eFiled Cases](#)

To accept terms of the eFiling portal

# Filing a New Complaint

## My Filings

**Create New Case Request****Create Subsequent Filing**

Case Number

## Filter Results

## Filing Status

Draft  
Submitted  
Clerk Reviewing  
Clerk Rejected  
Resubmitted  
Clerk Accepted  
Filing Accepted

## Filing Type

New Case Request  
Subsequent Filing

## Office

All Offices  
JUVENILE COURT

## Case Type

All Case Types  
COMPLAINT FOR CUSTODY  
COMPLAINT FOR PATERNITY  
COMPLAINT FOR SUPPORT

## Search for Specific Filings

eFile ID

Case Number

Last Modified Begin



Document Type

Choose One

Case Title

Last Modified End



Reference Tags

Filing Begin



Filing End



Rejection Begin



Rejection End



Rows per page

30

**Search**

Showing 0 to 0 of 0

Document Type

eFile ID

Filing Type

Case Type

Case Title

Filing Status

File Date



Cost

Event Date

No Filings found

## New Case Request

Filer Attendance Officer  
School in Lorain County

Attorney Bar No

Status Draft

Reference Tags

Case Type \* Choose One

Initiating Action \*

## Parties

## Party 1

Party Type \*

Role Type

Rep by Atty ☐On Behalf Of ☐

Last Name \*

First Name \*

Middle Name

Suffix

DOB

MM/dd/yyyy



SSN #

Company \*

## Contact Information

Address Type

Address

City

State

Zip

Phone Type

Phone

(###) ###-####

Email

Delete

Add Contact Information

Affiliation/Alias

## New Case Request

**Filer** Attendance Officer  
School in Lorain County

**Attorney Bar No**

**Status** Draft

**Reference Tags**

**Case Type \***

Choose One

**Initiating Action \***

Choose One

- COMPLAINT FOR PATERNITY
- COMPLAINT FOR SUPPORT
- CONTRIBUTING/FAILURE TO SEND CHILD TO SCHOOL
- DEPEND / NEGLECT / ABUSE
- JUVENILE DELINQUENT
- PERMANENT CUSTODY
- UNRULY/TRUANCY
- VIOLATION OF PROBATION

### Parties

#### Party 1

**Party Type \***

**Role Type**

**Rep by Atty** ☐

**On Behalf Of** ☐

**Last Name \***

**First Name \***

**Middle Name**

**Suffix**

**DOB**

MM/dd/yyyy



**SSN #**

**Company \***

**Address Type**

**Address**

**City**

**State**

**Zip**

**Phone Type**

**Phone**

(###) ###-####

**Email**

- ❖ If filing a case against a Juvenile, you will choose “Unruly/Truancy”
- ❖ If filing a case against a Parent, you will choose “Contributing/Failure to Send Child to School”

## New Case Request

**Filer** Attendance Officer  
School in Lorain County

**Attorney Bar No**

**Status** Draft

**Reference Tags**

**Case Type \*** UNRULY/TRUANCY

**Initiating Action \*** Choose One

Choose One  
2151.022(B) - HABITUAL TRUANT  
COMPLAINT FOR UNRULY/UNCOOPERABLE (PROS)

### Parties

#### Party 1

**Party Type \*** IN THE MATTER OF:

**Role Type**

**Rep by Atty** ☐

**On Behalf Of** ☒

**Last Name \*** Test

**First Name \*** Child

**Middle Name**

**Suffix**

**DOB** 01/01/2010

**SSN #** 123-45-6789

**Company \***

#### Contact Information

**Address Type**

**Address**

**City**

**State**

**Zip**

**Phone Type**

**Phone** (###) ###-####

## ❖ Required Parties:

- ❖ Attendance Officer: Person filing the Complaint
- ❖ In the Matter Of: Juvenile
- ❖ Referred By: School referring the juvenile
  - ❖ **Not the school district**
- ❖ Parents or Legal Guardians

The screenshot shows the 'CourtVIEW' web application interface for a 'New Case Request'. The top navigation bar includes links for 'Attendance Officer', 'Home', 'Search', 'eFile', 'Orders', 'Calendar', and 'Cases'. The main form area is titled 'New Case Request' and contains several input fields and dropdown menus. The 'Filer' section shows 'Attendance Officer' and 'School in Lorain County'. The 'Status' is set to 'Draft'. The 'Attorney Bar No' and 'Reference Tags' fields are empty. The 'Case Type\*' dropdown is set to 'UNRULY/TRUANCY'. The 'Initiating Action\*' dropdown is set to 'Choose One'. Below this is a 'Parties' section with a sub-header 'Party 1'. The 'Party 1' section has a 'Party Type\*' dropdown and a 'Role Type' dropdown. The 'Rep by Atty' and 'On Behalf Of' fields are set to 'IN THE MATTER OF: REFERRED BY'. The 'Last Name\*', 'First Name\*', and 'Middle Name' fields are empty. The 'Suffix' dropdown is empty. The 'DOB' field is set to 'MM/dd/yyyy' with a calendar icon. The 'SSN #' field is empty. The 'Company\*' field is empty. To the right of the 'Party 1' section is a 'Contact Information' section with fields for 'Address Type', 'Address', 'City', 'State', 'Zip', 'Phone Type', 'Phone', and 'Email'. The 'Address Type' dropdown is empty. The 'Address' field is empty. The 'City' field is empty. The 'State' dropdown is empty. The 'Zip' field is empty. The 'Phone Type' dropdown is empty. The 'Phone' field is set to '(###) ###-####'. The 'Email' field is empty. There is a 'Delete' button at the bottom right of the 'Contact Information' section and an 'Add Contact Information' button at the bottom left.

**CourtVIEW**

Attendance Officer Home Search eFile Orders Calendar Cases

### New Case Request

Filer Attendance Officer  
School in Lorain County

Status Draft

Attorney Bar No

Reference Tags

Case Type\* UNRULY/TRUANCY

Initiating Action\* Choose One

#### Parties

##### Party 1

Party Type\*

Role Type

Rep by Atty IN THE MATTER OF:  
On Behalf Of REFERRED BY

Last Name\*

First Name\*

Middle Name

Suffix

DOB MM/dd/yyyy

SSN #

Company\*

##### Contact Information

Address Type

Address

City

State

Zip

Phone Type

Phone (###) ###-####

Email

Delete

Add Contact Information

# New Case Request

Filer Attendance Officer  
School in Lorain County

Status Draft

Attorney Bar No

Reference Tags

Case Type \* UNRULY/TRUANCY

Initiating Action \* 2151.022(B) - HABITUAL TRUANT

## Parties

### Party 1

Party Type \* IN THE MATTER OF:

Role Type

Rep by Atty ☐


On Behalf Of ☒

Last Name \* Test

First Name \* Child

Middle Name

Suffix

DOB 01/01/2010 

SSN # 123-45-6789

Company \*

Contact Information

Address Type

Address

City

State

Zip

Phone Type

Phone (###) ###-####

Email

Delete

Add Contact Information

## Parties

### Party 1

**Party Type \*** IN THE MATTER OF: ▾

**Role Type** ▾

**Rep by Atty** ☐


**On Behalf Of** ☒

**Last Name \*** Test

**First Name \*** Child

**Middle Name**

**Suffix** ▾

**DOB** 01/01/2010 

**SSN #** 123-45-6789

**Company \***

#### Contact Information

**Address Type** DEFAULT / MAILING ADDF ▾

**Address** 225 Court Street

**City** ELYRIA

**State** Ohio ▾

**Zip** 44035

**Phone Type** ▾

**Phone** (###) ###-####

**Email** child.test@gmail.com

Delete

Add Contact Information

#### \*\*\*IMPORTANT\*\*\*

The name and information you put for the Juvenile/Parent must match the information on the Complaint.

If it does not match, the e-filing will be rejected.

Party 2

Party Type\* REFERRED BY

Role Type

Rep by Atty

On Behalf Of

Last Name\*

First Name\*

Middle Name

Suffix

DOB

SSN #

Company\* Lorain County Schools

Contact Information

Address Type SCHOOL

Address 123 School Lane

City ELYRIA

State Ohio

Zip 44035

Phone Type

Phone (###) ###-####

Email

Delete

Add Contact Information

Affiliation/Alias

Add Affiliation/Alias

Add Party

Documents

Add Party

Delete

Documents

Document 1

Document Type \*

(JD/JV/JU) COMPLAINT FILED BY PROS OFFICE

ATTENDANCE RECORDS

BRIEF

COMPLAINT FOR JUVENILE HABITUAL TRUANCY

DISCOVERY PLEADINGS

PRAECIPE/REQUEST FOR SERVICE

REFERRAL OF DIVERSION CASE TO LORAIN COUNTY PROSECUTOR'S OFFICE

VICTIM INFORMATION SHEET

Add Document

Attachments

Choose File

No file chosen

9M max file size)

Delete

Filing Note

Processing Fee	\$0.00
Total	\$0.00
Paid	\$0.00
Dismissed	\$0.00
Owed	\$0.00

Cancel

Save

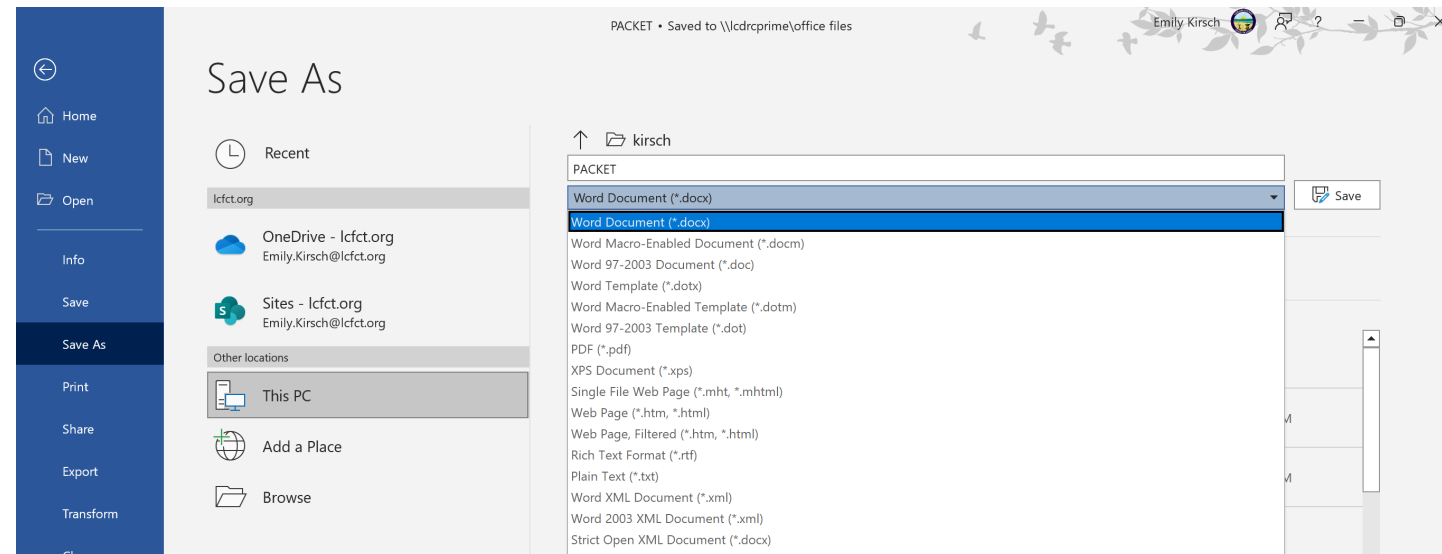
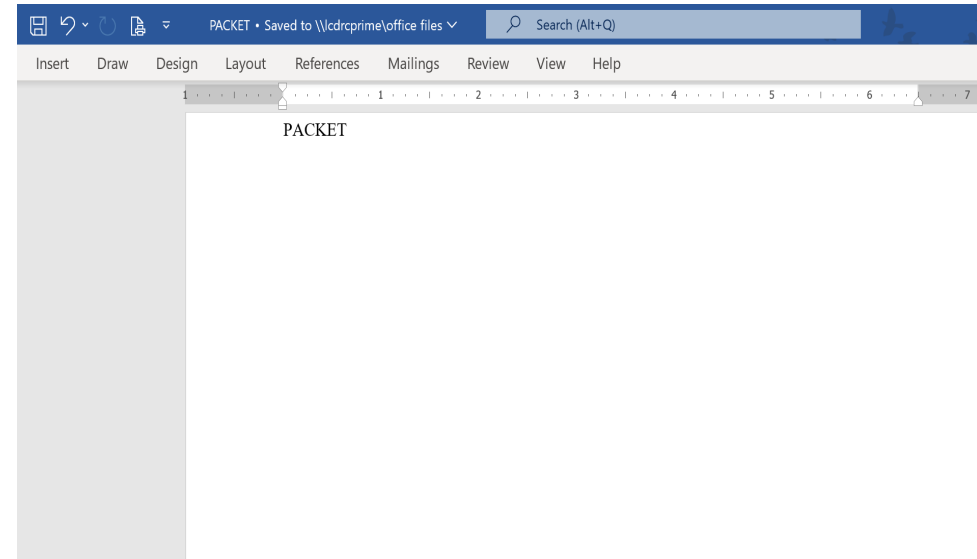
Continue with Filing

❖ To a file a new case, you will always choose “Complaint for Juvenile Habitual Truancy”

❖ All documents must be submitted in PDF format

## Converting a Word Document to a PDF Document

- ❖ Open your document in Word
- ❖ Click on the “File” button in the upper left corner
- ❖ Scroll down to the “Save As” Button
- ❖ There should be a drop down after the file name, and you should choose PDF
- ❖ Press “Save” and the document you will save as a PDF



Email

Delete

Add Contact Information

Affiliation/Alias

Add Affiliation/Alias

Delete

Add Party

## Documents

### Document 1

Document Type\*

COMPLAINT FOR JUVENILE HABITUAL TRUANCY

Page Count 1

### Attachments

File Name	Page Count	Date Uploaded	
<a href="#">PACKET.pdf</a>	1	10/16/2022 04:15 PM	<a href="#">Delete</a>

Delete

Add Document

### Filing Note

Processing Fee \$ .00

Total \$ .00

Email

Delete

Add Contact Information

Affiliation/Alias

Add Affiliation/Alias

Delete

Add Party

## Documents

### Document 1

Document Type\* COMPLAINT FOR JUVENILE HABITUAL TRUANCY

Page Count 1

#### Attachments

File Name	Page Count	Date Uploaded	
<a href="#">PACKET.pdf</a>	1	10/16/2022 04:15 PM	<a href="#">Delete</a>

Delete

### Document 2

Document Type\* ATTENDANCE RECORDS

Page Count 1

#### Attachments

File Name	Page Count	Date Uploaded	
<a href="#">Attendance Records.pdf</a>	1	10/16/2022 04:16 PM	<a href="#">Delete</a>

Delete

Add Document

New Case Request 777

FilerAttendance Officer

Last Modified10/16/2022 04:17 PM

School in Lorain County

StatusDraft

Case TypeUNRULY/TRUANCY

Initiating Action2151.022(B) - HABITUAL TRUANT

Parties

Party 1

Party TypeIN THE MATTER OF:

On Behalf Of☒

Last NameTest

First NameChild

DOB01/01/2010

SSN #123-45-6789

Contact Information

Address TypeDEFAULT / MAILING ADDRESS

Address225 Court Street

CityELYRIA

StateOhio

Zip44035

Emailchild.test@gmail.com

Party 2

Party TypeREFERRED BY

CompanyLorain County Schools

Contact Information

Address TypeSCHOOL

Address123 School Lane

CityELYRIA

StateOhio

Zip44035

Party TypeAttendance Officer

Last NameOfficer

First NameAttendance

Contact Information

Address TypeWORK ADDRESS

Address123 Main Street

CityELYRIA

StateOhio

Zip44035

Documents

Document 1

Document TypeCOMPLAINT FOR JUVENILE HABITUAL TRUANCY

Page Count1

Attachments

File NamePage CountDate Uploaded

[PACKET.pdf](#)110/16/2022 04:17 PM

Document 2

Document TypeATTENDANCE RECORDS

Page Count1

Attachments

File NamePage CountDate Uploaded

[Attendance Records.pdf](#)110/16/2022 04:17 PM

Processing Fee	\$0.00
Total	\$0.00
Paid	\$0.00
Dismissed	\$0.00
Owed	\$0.00

ReturnModifySubmit Filing



Lorain County

To: [REDACTED]



Sun 10/16/2022 4:19 PM

# Filing Submitted

Re: Case number: eFile ID: 777

Status: E-filing has been filed with the court.

## Efiling Rejected



Lorain County

To:



Sun 10/16/2022 4:24 PM

# EFILING REJECTED

Dear Attendance Officer (School in Lorain County)

RE: Case number: eFile ID: 777

Your eFile document was rejected for the following reason:

**LORAIN COUNTY DOMESTIC RELATIONS COURT  
JUVENILE DIVISION**

## My Filings

Create New Case Request

Create Subsequent Filing

Case Number

## Filter Results

## Filing Status

Draft  
Submitted  
Clerk Reviewing  
Clerk Rejected  
Resubmitted  
Clerk Accepted  
Filing Accepted

## Filing Type

New Case Request  
Subsequent Filing

## Office

All Offices  
JUVENILE COURT

## Case Type

All Case Types  
COMPLAINT FOR CUSTODY  
COMPLAINT FOR PATERNITY  
COMPLAINT FOR SUPPORT

## Search for Specific Filings

eFile ID

Case Number

Last Modified Begin

MM/dd/yyyy



Document Type

Choose One



Case Title

Last Modified End

MM/dd/yyyy



Reference Tags

Filing Begin

MM/dd/yyyy



Filing End

MM/dd/yyyy



Rejection Begin

MM/dd/yyyy



Rejection End

MM/dd/yyyy



Rows per page

30



Search

Parties

Party 1

Party Type\*

IN THE MATTER OF: ▾

Role Type

▾

Rep by Atty

☐

On Behalf Of

☒

Last Name\*

Test

⚠

First Name\*

Child

Middle Name

Suffix

▾

DOB

01/01/2010

SSN #

123-45-6789

Company\*

Contact Information

Address Type

DEFAULT / MAILING ADDF ▾

Address

225 Court Street

⚠

City

ELYRIA

State

Ohio ▾

Zip

44035

Phone Type

▾

Phone

(###) ###-####

Email

child.test@gmail.com

Delete

Add Contact Information

Affiliation/Alias

Add Affiliation/Alias

Reviewer Comments

Please double check the spelling of the child's last name. Please double check the address- our records show a different address as 10/15

Delete

## Parties

### Party 1

<b>Party Type *</b>	IN THE MATTER OF: ▾	<b>Contact Information</b>	
<b>Role Type</b>	▾	<b>Address Type</b>	DEFAULT / MAILING ADDF ▾
<b>Rep by Atty</b>	<input type="checkbox"/>	<b>Address</b>	225 Court Street ⚠
<b>On Behalf Of</b>	<input checked="" type="checkbox"/>		
<b>Last Name *</b>	Test ⚠		
<b>First Name *</b>	Child		
<b>Middle Name</b>		<b>City</b>	ELYRIA
<b>Suffix</b>	▾	<b>State</b>	Ohio ▾
<b>DOB</b>	01/01/2010 📅	<b>Zip</b>	44035
<b>SSN #</b>	123-45-6789	<b>Phone Type</b>	▾
<b>Company *</b>		<b>Phone</b>	(###) ###-####
		<b>Email</b>	child.test@gmail.com
		<b>Delete</b>	
<b>Add Contact Information</b>			

### Affiliation/Alias

**Add Affiliation/Alias**

**Reviewer Comments** Please double check the spelling of the child's last name. Please double check the address- our records show a different address as 10/15

<b>Filer</b>	Attendance Officer School in Lorain County	<b>Attorney Bar No</b>		<b>Last Modified</b>	10/16/2022 04:24 PM
<b>File Date</b>	10/16/2022 04:19 PM	<b>Reference Tags</b>		<b>Last Modified By</b>	Emily Kirsch
<b>Status</b>	Clerk Rejected			<b>Reviewer</b>	Emily Kirsch
<b>Case Type *</b>	UNRULY/TRUANCY ▾				
<b>Initiating Action *</b>	2151.022(B) - HABITUAL TRUANT ▾				

## Parties

### Party 1

<b>Party Type *</b>	IN THE MATTER OF: ▾	<b>Contact Information</b>	
<b>Role Type</b>	▾	<b>Address Type</b>	DEFAULT / MAILING ADDF ▾
<b>Rep by Atty</b>	<input type="checkbox"/>	<b>Address</b>	225 Court Street ⚠
<b>On Behalf Of</b>	<input checked="" type="checkbox"/>		
<b>Last Name *</b>	Tests ⚠		
<b>First Name *</b>	Child		
<b>Middle Name</b>		<b>City</b>	ELYRIA
<b>Suffix</b>	▾	<b>State</b>	Ohio ▾
<b>DOB</b>	01/01/2010 📅	<b>Zip</b>	44035
<b>SSN #</b>	123-45-6789	<b>Phone Type</b>	▾
<b>Company *</b>		<b>Phone</b>	(###) ###-####
		<b>Email</b>	child.test@gmail.com
		<b>Delete</b>	

**Reviewer Comments** Check the document. The attached records are for a differ

**Add Document**

### Filing Note

The address is a verified recent address.

Processing Fee	\$0.00
Total	\$0.00
Paid	\$0.00
Dismissed	\$0.00
Owed	\$0.00

**Cancel** **Save** **Continue with Filing**

# Important Reminders

- ❖ The cases will be “time-stamped” the date the case is submitted.
  - ❖ If the filing is **rejected** you will have 2 business days to make the corrections and re-submit the document
    - ❖ Business days may be different than court days
  - ❖ If after fixing corrections your filing is rejected again, you will have to re-submit the document (which will change the time-stamp date)

# When E-Filing is Complete

- ❖ There will be a notation indicating the document that was filed
- ❖ When you open the case, you will be able to see an image of the document that you filed

# Questions, Comments, & Information

❖ **Emily Kirsch**, *Court Administrator for Lorain County  
Domestic Relations Court*

❖ Email: [Emily.Kirsch@lcfct.org](mailto:Emily.Kirsch@lcfct.org)

❖ Phone: 440-329-5361

❖ **Erika Sugarman**, *Chief Deputy Clerk*

❖ Email: [Erika.Sugarman@lcfct.org](mailto:Erika.Sugarman@lcfct.org)

❖ Phone: 440-329-5480